Our Mission
The Hilton Central School District is committed to educating each student for success academically, physically, emotionally, and socially. We develop self-directed, life-long learners who think critically and creatively and function as caring, responsible, productive citizens. We accomplish this by attracting and inspiring high quality educators, administrators and staff, and involving parents, volunteers and community members.

The Hilton Central School District Board of Education is responsible to represent the entire community through its governance of the district; focus on the vision and mission; and fulfillment of our strategic plan.

On Tuesday January 14, 2020 a regular meeting of the Board of Education of the Hilton Central School District was called to order at 6:30 p.m. in the Board Room located at 225 West Avenue by President Mark Hilburger.

Board Members Present: Russell Byer, Maryanne Chaffee, Therese Flannery, Mark Hilburger, Brian O’Connor, Nancy Pickering

Board Members Absent: Thomas Abbott

Staff/Faculty Present: Casey Kosiorek, Adam Geist, Barbara Surash, Scott Massie, Grace Scism, Jeremy Nardone, Pam Stadtmiller, Ben Rudd, Jeff Green, Mike Giruzzi, Laura Whitcomb, Eileen Hagen, Kathy Najder, Kathering Gilmore-Tep


Resolved that the Board of Education enter into Executive Session under Public Officers Law Section 108 (3) at 6:30 p.m. in order to discuss confidential information regarding a personnel matter.

Moved: Russell Byer
Seconded: Maryanne Chaffee
Motion Carried: 6-0 (Thomas Abbott)
The public session reconvened in the Board Room at 7:08 p.m.

Mark Hilburger led the pledge of allegiance

Pledge of Allegiance

Public Comments - None

Recognition - None

Presentation

Village Elementary Student Presentation – PALS Program

Village Elementary Principal Dr. Benjamin Rudd shared a copy of the book: *A Boy Called BAT* written by Elana K. Arnold with each board member. The book is the Two Schools One Book collaboration with QUEST Elementary School this year. Dr. Rudd introduced PE Teacher Pamela Stadtmiller who shared with the Board of Education the PALS (Play and Learn) Program at Village Elementary School. Students are chosen and matched with other students who have learning disabilities and play together. Each student shared with the Board of Education why they like the PALS Program and what they learned about themselves.

- Kalei Brunson
- Peter Cassata
- Edik Chebanenko
- Joey Colombo
- Gannon Driscoll
- Mason Hopkins
- Karleigh Lazarek
- Briella Levis
- Grace Levis
- James Mastrella
- Alana Neri
- Connor Newton
- Ally Sidebotham
- Makalea Zimny

High School Sources of Strength Program Presentation

High School Junior Robert Chaffee introduced himself and the other high school students and shared with the Board of Education the Sources of Strength Program and its mission statement. Each student shared with the board the reason they joined the group and what each student received from being involved with Sources of Strength Program.

- Robert Chaffee
- Nicholas Hilburger
- Jullian Suro
- Cody Vetter

Approval of Minutes

Resolved that the regular minutes from the December 10, 2019 meeting be adopted:

Moved: Russell Byer
Seconded: Brian O’Connor
Motion Carried: 6-0 (Thomas Abbott, absent)

Reports

Board Level Committees

1. District Improvement – Mark Hilburger, next meeting January 21, 2020
2. Policy – Maryanne Chaffee, no report
3. Board Development – Mark Hilburger, Board Retreat January 30, 2020
4. Audit – Thomas Abbott, no report
5. Technology – Nancy Pickering, next meeting January 28, 2020
6. District Fitness and Wellness – Therese Flannery, Mindfulness Challenge
7. District Retirement/Service Recognition Awards – Brian O’Connor, next meeting January 30, 2020
8. Budget – Nancy Pickering attended the HS, MW & Music budget meetings and Brian O’Connor attended the Transportation budget meeting
10. Safety – Nancy Pickering, next meeting held in early February 2020
11. Long Range Planning – (Resumes after Building Condition Survey completion)

Monroe County School Boards Association
1. Executive Committee – Mark Hilburger, no report
2. Information Exchange – Nancy Pickering, next meeting January 15, 2020
3. Labor Relations – Thomas Abbott, no report
4. Legislative Committee – Brian O’Connor, March Advocacy Albany trip was cancelled, Legislative Breakfast on February 8 is a better 1:1 opportunity
5. Steering Committee – Nancy Pickering, no report

Old Business

Student Discipline Matter
The Hilton Board of Education met this evening in executive session to consider the appeal of a student discipline matter. After careful consideration, the board has decided to uphold the student’s suspension.

New Business – Consent
Resolved that the RESOLUTION section be removed and voted separately.
Moved: Brian O’Connor
Seconded: Russell Byer
Adopted: 6-0 (Thomas Abbott, absent)
President Mark Hilburger called for a vote; Adopted 6-0 (Thomas Abbott, absent)

RESOLUTION
WHEREAS, The Board of Education is charged by law to abolish positions, and
THEREFORE, BE IT RESOLVED that the Board of Education abolish the following position effective July 1, 2020:

<table>
<thead>
<tr>
<th>POSITION</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0 FTE Student Services Specialist</td>
<td>District-Wide</td>
</tr>
</tbody>
</table>

WHEREAS, The Board of Education is charged by law to create positions, and
THEREFORE, BE IT RESOLVED that the Board of Education create the following position effective January 15, 2020:

<table>
<thead>
<tr>
<th>POSITION</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0 FTE Director of Student Services</td>
<td>District-Wide</td>
</tr>
<tr>
<td>1.0 FTE Modified Boys and Girls Swimming Coach (2019-20 School Year Only)</td>
<td>District-Wide</td>
</tr>
</tbody>
</table>
Resolved that the consent agenda with addendum be accepted:
Moved: Therese Flannery
Seconded: Maryanne Chaffee
Motion Carried: 6-0 (Thomas Abbott, absent)

Personnel Report

1. RESIGNATIONS
   a. Certified – None

   b. Classified –
      Amanda Phillips, employed by the District since December 1, 2014 is a Bus Attendant in the Transportation Department. Ms. Phillips has submitted her letter of resignation effective January 1, 2020.

2. TERMINATIONS
   a. Certified – None

   b. Classified – None

3. LEAVES OF ABSENCE
   a. Certified –
      Christy Mordaci, employed by the District since September 1, 2001 is an English Teacher at the Merton Williams Middle School. Ms. Mordaci has been approved for a qualified family medical leave of absence (FMLA) effective March 13, 2020 anticipated through April 24, 2020.
      Kelley O’Connell-Byrne, employed by the District since September 1, 1992 is the Assistant Principal at the Northwood Elementary School. Ms. O’Connell-Byrne has been approved for a qualified family medical leave of absence (FMLA) effective February 3, 2020 anticipated through March 6, 2020.

   b. Classified
      Christine Brady, employed by the District since October 9, 2018 is a Lunch Monitor at Village Elementary School. Ms. Brady has been approved for a medical leave of absence effective January 6, 2020 through January 15, 2020
      Lisa Cerasoli, employed by the District since January 12, 1998 is an Occupational Therapist District-Wide. Ms. Cerasoli has been approved for a medical leave of absence effective December 23, 2019 through March 23, 2020.
      Claudia Engel, employed by the District since August 12, 2009 is the Secretary to the Director of K-12 Learning and Staff Development at Central Office. Ms. Engel has been approved for a qualified family medical leave of absence (FMLA) effective January 22, 2020 anticipated through March 16, 2020.
      Elaine Iabone, employed by the District since January 24, 2005 is a Teaching Assistant in Northwood Elementary School. Ms. Iabone has been approved for a medical leave of absence effective January 21, 2020 anticipated through April 13, 2020.
      Colleen McGlen, employed by the District since April 24, 2019 is a Bus Driver in the Transportation Department. Ms. McGlen has been approved for a medical leave of absence effective December 19, 2019 anticipated through January 31, 2020.
Michael Menear, employed by the District since January 1, 2003 is a Head Custodian in QUEST Elementary School. Mr. Menear has been approved for a qualified family medical leave of absence (FMLA) effective December 20, 2019 through February 2, 2020.

Lauri Root, employed by the District since September 3, 1997 is a Guidance Office Secretary at Village Elementary School. Ms. Root has been approved for a family medical leave of absence effective January 7, 2020 anticipated through January 21, 2020.

Andrew Swanger, employed by the District since February 6, 2017 is a Bus Driver in the Transportation Department. Mr. Swanger has been approved for a medical leave of absence effective December 16, 2019 anticipated through January 21, 2020.

Debie Torres, employed by the District since October 3, 2016 is a Lunch Monitor at QUEST Elementary School. Ms. Torres has been approved for an extension to her medical leave of absence effective December 5, 2019 anticipated through March 10, 2020.

4. CHANGE IN EMPLOYMENT STATUS
   a. Certified –
      Susan Acker, employed by the District since September 8, 1998 is a Mathematics Teacher at the High School. Ms. Acker’s has been approved for an extension to her family medical leave of absence (FMLA) through January 31, 2020.

   b. Classified –
      Joseph Abballe, employed by the District since April 23, 2013 is currently a Head Custodian in Northwood Elementary School. Mr. Abballe has been recommended for permanent employment status effective January 6, 2020.
      Stacey Heid, employed by the District since July 8, 2019 is a Secretary to the Director of Special Education. Ms. Heid has been recommended for permanent employment status effective January 8, 2020.
      Donna Ziegler, employed by the District since July 22, 2019 is an Administrative Assistant for Food Service. Ms. Ziegler has been recommended for permanent employment status effective January 22, 2020.

5. APPOINTMENTS – Conditional upon New York State Education Department’s notification to the District of clearance of employment after fingerprinting check and proof of teacher certification. For probationary appointments of classroom teachers and principals:
   • To receive tenure, the individual must receive composite or overall APPR ratings of effective in at least three of four preceding years; and
   • If the teacher or principal receive an ineffective composite or overall APPR rating in their final year of probation, they will not be eligible for tenure at that time.

   a. Administrator – None

   b. Certified Staff (Probationary) – None

   c. Certified Staff (Part-Time, Contract/Per Diem Substitute) –

      Rachel Daellenbach
      1.0 FTE Elementary Teacher
      Initial Assignment
      Village Elementary School
      Effective
      September 30, 2019 – June 30, 2020
Certification
Type of Appointment
Reason

**Holley Haynes**
Initial Assignment
Effective
Certification
Type of Appointment
Reason

**Rebecca Morrill**
Initial Assignment
Effective
Certification
Type of Appointment
Reason

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d. Classified Staff (Probationary) – None  
e. Classified Staff (Part-Time, Contract Substitute/Temporary) – None  
f. Classified Substitutes –

<table>
<thead>
<tr>
<th>Name</th>
<th>Area</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Malone, Jennifer</td>
<td>Building &amp; Grounds</td>
<td>December 20, 2019</td>
</tr>
<tr>
<td>McElwain, Jason</td>
<td>School Aide</td>
<td>January 15, 2020</td>
</tr>
<tr>
<td>Moore, Kathryn</td>
<td>Occupational Therapist</td>
<td>January 6, 2020</td>
</tr>
<tr>
<td>Streb, Mary Jane</td>
<td>School Aide</td>
<td>January 15, 2020</td>
</tr>
<tr>
<td>Thibault, Melody</td>
<td>Buildings &amp; Grounds</td>
<td>January 15, 2020</td>
</tr>
</tbody>
</table>

g. Certified Substitutes –

<table>
<thead>
<tr>
<th>Name</th>
<th>Area</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barker, Charles</td>
<td>Uncertified</td>
<td>January 15, 2020</td>
</tr>
<tr>
<td>Enser, Jennifer</td>
<td>TIFP: Permanent Pre K – 6</td>
<td>January 15, 2020</td>
</tr>
<tr>
<td>Ford, Daniel</td>
<td>Pending Initial, Physical Education</td>
<td>January 15, 2020</td>
</tr>
<tr>
<td>Grasso, Nicholas</td>
<td>Uncertified</td>
<td>January 15, 2020</td>
</tr>
<tr>
<td>Hannafon, Sally</td>
<td>Uncertified</td>
<td>January 15, 2020</td>
</tr>
<tr>
<td>Perry, Lynne</td>
<td>Uncertified</td>
<td>January 15, 2020</td>
</tr>
</tbody>
</table>

h. Extra-Curricular – None
i. Coaches – Winter 2019-20

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Sport</th>
<th>Employee Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frey, Ann</td>
<td>Swimming - Modified (Effective 1/6/2020)</td>
<td>District Employee</td>
</tr>
</tbody>
</table>

Coaches – Spring 2019-20

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Sport</th>
<th>Employee Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karnisky, Rita</td>
<td>Youth Activation Committee Advisor (.5)</td>
<td>District Employee</td>
</tr>
<tr>
<td>Oswald, Ashley</td>
<td>Youth Activation Committee Advisor (.5)</td>
<td>District Employee</td>
</tr>
<tr>
<td>Coles, Colleen</td>
<td>Unified Basketball Coach</td>
<td>District Employee</td>
</tr>
<tr>
<td>Heise, Dave</td>
<td>Golf – Varsity</td>
<td>District Employee</td>
</tr>
<tr>
<td>Brock, Joe</td>
<td>Boys Tennis – Varsity</td>
<td>District Employee</td>
</tr>
<tr>
<td>Monfiletto, Chris</td>
<td>Boys Tennis – JV</td>
<td>District Employee</td>
</tr>
<tr>
<td>Lepiane, Craig</td>
<td>Boys Lacrosse – Varsity</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Byrnes, Tim</td>
<td>Boys Lacrosse Program Assistant (.5) – Varsity</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Doyle, Sean</td>
<td>Boys Lacrosse Program Assistant (.5) – Varsity</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Oldenburg, Scott</td>
<td>Boys Lacrosse – JV</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Hopsicker, Scott</td>
<td>Boys Lacrosse – Modified B</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Dude, Mackenzie</td>
<td>Girls Lacrosse – Varsity</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Stadtmiller, Pam</td>
<td>Girls Lacrosse Program Assistant</td>
<td>District Employee</td>
</tr>
<tr>
<td>Hibbard, Brenna</td>
<td>Girls Lacrosse- JV</td>
<td>District Employee</td>
</tr>
<tr>
<td>Rice, Christine</td>
<td>Girls Lacrosse- Modified B</td>
<td>District Employee</td>
</tr>
<tr>
<td>Ford, Daniel</td>
<td>Baseball- JV</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Schreiber, Nathaniel</td>
<td>Baseball- Modified</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>McMahon, John</td>
<td>Baseball- Modified</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Centola, Amy</td>
<td>Softball- Varsity</td>
<td>District Employee</td>
</tr>
<tr>
<td>Palma, Deanna</td>
<td>Softball- JV</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Smith, Bill</td>
<td>Softball- Modified</td>
<td>District Employee</td>
</tr>
<tr>
<td>Conway, Meaghan</td>
<td>Softball- Modified</td>
<td>District Employee</td>
</tr>
<tr>
<td>Merkel, Jeff</td>
<td>Boys Track- Varsity</td>
<td>Non-District Employee</td>
</tr>
<tr>
<td>Bapst, Aaron</td>
<td>Girls Track- Varsity (.5)</td>
<td>District Employee</td>
</tr>
<tr>
<td>Lane, Kristi</td>
<td>Girls Track- Varsity (.5)</td>
<td>District Employee</td>
</tr>
<tr>
<td>Lane, Kristi</td>
<td>Track Assistant (.5)</td>
<td>District Employee</td>
</tr>
<tr>
<td>Bapst, Aaron</td>
<td>Track Assistant (.5)</td>
<td>District Employee</td>
</tr>
</tbody>
</table>
Fetzner, Andy  
Track Assistant (.5)  
Non-District Employee

Podgers, Kyle  
Track Assistant (.5)  
Non-District Employee

Forman, Andy  
Boys/Girls Track- Modified B  
District Employee

Lyons, Veronica  
Boys/Girls Track- Modified B  
District Employee

Lipani, Debra  
Boys/Girls Track- Modified B  
Non-District Employee

Riber, Kim  
Field Hockey- Modified B  
District Employee

**Bold** – represents first year coach in District

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**Treasurer’s Report**  
December 2019

**CSE/CPSE Report**  
No report

**Disposal/Recycling of the Surplus/Obsolete Equipment**

The Superintendent recommends that the Board of Education declares Surplus/obsolete items on the equipment and instructional materials list and authorizes the Director of Building and Grounds to dispose of these items.

The full list is on file and is available through the Board Minutes.

**Field Trips**

The Superintendent recommends that the Board of Education approve the following field trip:

<table>
<thead>
<tr>
<th>Group</th>
<th>Building</th>
<th>Date</th>
<th>Where</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cadet Robotics</td>
<td>High School</td>
<td>March 19-21, 2020</td>
<td>SUNY Polytechnic Institute, Utica NY</td>
</tr>
</tbody>
</table>

**Approval to change the corrected Tax Amount for Tax Account #026.15-2-4**  
73 North Drive, Rochester NY 14612

Due to a Small Claims Assessment Review decision the taxable assessed value of the above property has been reduced from $210,000 to $175,000 which results in a reduction to the district of $802.87.

NOW THEREFORE BE IT RESOLVED, That the school district approve the changes in assessments, the corrected tax amounts as described and the issuance of a corrected tax bill using the above taxable value.
Approval to change the corrected Tax Amount for Tax Account #017.12-3-24
22 Ontario Blvd., Hilton NY 14468

Due to a Small Claims Assessment Review decision the taxable assessed value of the above property has been reduced from $212,000 to $180,000 which results in a reduction to the district of $734.05

NOW THEREFORE BE IT RESOLVED, That the school district approve the changes in assessments, the corrected tax amounts as described and the issuance of a corrected tax bill using the above taxable value

New Business – For Discussion

Gifts and Bequests

The Superintendent recommended that the Board of Education accept the following gift/bequests:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Monetary/Goods</th>
<th>Reported Value</th>
<th>Benefit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terra Science and Education,</td>
<td>Grant (funds to be used to build greenhouse)</td>
<td>Monetary</td>
<td>$2,804.10</td>
<td>Merton Williams Library/CTE Department</td>
</tr>
<tr>
<td>Syracuse NY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mr. Al Mathias</td>
<td>Vibraphone (Percussion/Mallet Instrument)</td>
<td>Goods</td>
<td>$1,500.00</td>
<td>Hilton CSD Instrumental Music Program</td>
</tr>
</tbody>
</table>

Moved: Nancy Pickering
Seconded: Maryanne Chaffee
Motion Carried: 6-0 (Thomas Abbott, absent)

Bids, Request for Professional Services, Contracts and Agreements

Request for Proposal - None

Contracts and Agreements

Approval of the Superintendent’s Amendment to Contract

Resolved that the Board of Education approve the Amendment to Agreement made between Edmund C. Kosioroek, Superintendent of Schools, and the Hilton Central School District, dated for the period of time January 1, 2020 through December 31, 2024.

Moved: Russell Byer
Seconded: Brian O’Connor
Motion Carried: 6-0 (Thomas Abbott, absent)
Approval of Additional Courses to be added in the 2021-2022 School Year

The Superintendent recommended that the Board of Education approve the following course to be added to the High School Curriculum in the 2021-2022 school year.

<table>
<thead>
<tr>
<th>Department</th>
<th>Course</th>
<th>Duration of Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>Personal Money Management</td>
<td>Semester – 20 weeks</td>
</tr>
</tbody>
</table>

Moved: Nancy Pickering  
Seconded: Maryanne Chaffee  
Motion Carried: 6-0 (Thomas Abbott, absent)

Administrative Reports

Superintendent of Schools – Dr. Casey Kosiorek  
District Updates

- NY State Ed. February 13, 2020 Regional Meeting – discussion regarding the state diploma, what does it look like.
- Capital Project work – continues at QUEST, MW & Village Elementary Schools
- New target for district Strategic Plan for 2020-2021
- Threat Training Assessment Workshop

End of Year FOIL Report

The Superintendent shared with the Board of Education the End of Year FOIL Report for January 2019 - December 2019.

Assistant Superintendent for Business – Adam Geist  
No report

Assistant Superintendent for Human Resources – Scott Massie  
2020-21 School Year – Staffing Timeline

Assistant Superintendent for Human Resources Scott Massie shared with the Board of Education the timeline for the upcoming 2020-21 school year.

Assistant Superintendent for Instruction – Dr. Barbara Surash

Assistant Superintendent for Instruction Dr. Barbara Surash shared with the Board of Education that they will be starting the interview process for the Director of Special Education and would like a representative from the Board. Board member Nancy Pickering volunteered.

Closure

Agenda Items

January 28, 2020
- Review of Rollover Budget

Upcoming Events

Sr. High Instrumental Solo Festival – Fri. & Sat. January 17-18, 2020 @ Minerva-Deland Fairport

Martin Luther King Holiday – Mon. January 20, 2020 – No School

HS Regents & Local Exams Grades 9-12 – Tues.-Fri, January 21-24, 2020

Jr. High Instrumental Solo Festival – Fri.-Sat. January 24-25, 2020 @ Brighton 12 Corners

National Honor Society Induction – Sun. January 26, 2020 @ HS Auditorium, 2:00 p.m.

Other

Resolved that the meeting be adjourned at 8:10 p.m.

Moved: Brian O'Connor
Seconded: Maryanne Chaffee
Motion Carried: 6-0 (Thomas Abbott, absent)

Respectfully submitted,

Julie Norris
District Clerk