Our Mission
The Hilton Central School District is committed to educating each student for success academically, physically, emotionally, and socially. We develop self-directed, life-long learners who think critically and creatively and function as caring, responsible, productive citizens. We accomplish this by attracting and inspiring high quality educators, administrators and staff, and involving parents, volunteers and community members.

The Hilton Central School District Board of Education is responsible to represent the entire community through its governance of the district; focus on the vision and mission; and fulfillment of our strategic plan.

On Tuesday January 28, 2020, a regular meeting of the Board of Education of the Hilton Central School District was called to order at 6:30 p.m. in the Board Room located at 225 West Avenue by President Mark Hilburger.

Board Members Present: Thomas Abbott, Russell Byer, Maryanne Chaffee, Therese Flannery, Mark Hilburger, Brian O’Connor

Board Members Absent: Nancy Pickering

Staff/Faculty Present: Casey Kosiorek, Adam Geist, Barbara Surash, Scott Massie, Grace Scism, Jeremy Nardone, Eileen Hagen

Resolved that the Board of Education enter into Executive Session under Public Officers Law Section 108 (3) at 6:30 p.m. in order to discuss confidential information regarding a personnel matter.

Moved: Russell Byer
Seconded: Thomas Abbott
Motion Carried: 6-0 (Nancy Pickering, absent)

The public session reconvened in the Board Room at 7:00 p.m.

President Mark Hilburger led the pledge of allegiance.

Pledge of Allegiance

Public Comments
No comments

Recognition - None
Presentation

Review of Rollover Budget – Assistant Superintendent for Business Adam Geist

Assistant Superintendent for Business Adam Geist shared with the Board of Education Review of the Rollover Budget: Rollover Budget Assumptions and Executive Budget Summary.

Mr. Geist’s presentation covered the following areas:

Rollover Budget Assumptions

- Salaries – average increase of 3%
- Benefits
  - Health Insurance
  - Retirement
  - Other Benefits – Workers’ Compensation (based on prior year actual)
- BOCES – estimated at 2.5% increase
- Debt Service (2019-20)
- Debt Service (2020-21)
- Property Tax Cap – Complex formula that must be submitted to the Comptroller by March 1

Governor’s Budget (Adjusted for Combined Aids)
Monroe County State Aid Increase (% change without Building Aid)

Executive Budget Summary

- Expenditure Category
- Revenue Category
- Property Tax Levy
- Total Revenues/Fund Balance/Transfers

Available Initiatives (Deficit)

Approval of Minutes

Resolved that the regular minutes from the January 14, 2020 meeting be adopted:

Moved: Brian O’Connor
Seconded: Russell Byer
Motion Carried: 6-0 (Nancy Pickering, absent)

Reports

Board Level Committees

1. District Improvement – Mark Hilburger, met on January 21, 2020 discussion regarding equity work
2. Policy – Maryanne Chaffee, no report
5. Technology – Mark Hilburger, met on January 28, 2020 discussion regarding goals and action steps
6. District Fitness and Wellness – Therese Flannery, no meeting, write-up in Insight Newsletter: Mindfulness Challenge
8. Budget – All, Central Services, Northwood and QUEST have meet during the past week. Technology will be Thurs. January 30, 2020
9. Recycling – Russell Byer, met January 15, 2020, discussion regarding Styrofoam trays, changes in recycling and also in classrooms
10. Safety – Nancy Pickering, no report
11. Long Range Planning – (Resumes after Building Condition Survey completion)

Board Level Activities

Monroe County School Boards Association
1. Executive Committee – Mark Hilburger, no report
2. Information Exchange – Nancy Pickering
3. Labor Relations – Thomas Abbott, met on January 22, 2020 discussion regarding staff recruitment avenues
4. Legislative Committee – Brian O’Connor, next meeting February 5, 2020 and Legislative Breakfast on Sat. February 8, 2020
5. Steering Committee – Nancy Pickering

New York State School Boards Association (NYSSBA)
A proposal for a presentation was submitted to the 2020 New York State School Boards Association Conference. The proposal was regarding Self Care and Collaboration outlined by the Superintendent and Principals.

Old Business – None
New Business – Consent

Resolved that the consent agenda be accepted:
Moved: Maryanne Chaffee
Seconded: Thomas Abbott
Motion Carried: 6-0 (Nancy Pickering, absent)

RESOLUTION

WHEREAS, The Board of Education is charged by law to abolish positions, and

THEREFORE, BE IT RESOLVED that the Board of Education create the following position effective January 29, 2020:

POSITION: 1.0 FTE Programmer Analyst LOCATION: District-Wide

WHEREAS, The Board of Education is charged by law to create positions, and

THEREFORE, BE IT RESOLVED that the Board of Education create the following position Effective January 29, 2020:

POSITION: 1.0 FTE Data Coordinator LOCATION: District-Wide

Personnel Report

1. RESIGNATIONS
   a. Certified – None
   b. Classified – None
2. TERMINATIONS
   a. Certified – None
   b. Classified – None

3. LEAVES OF ABSENCE
   a. Certified –
      Cheryl Lohrman, employed by the District since September 1, 2005 is a FACS Teacher at the Merton Williams Middle School. Ms. Lohrman has been approved for a qualified family medical leave of absence (FMLA) effective February 3, 2020 anticipated through April 3, 2020.
      Jennifer Roberts, employed by the District since September 1, 1998 is an Elementary Teacher at the Northwood Elementary School. Ms. Roberts has been approved for a qualified family medical leave of absence (FMLA) effective December 3, 2019 through March 18, 2020.
      Jared Streiff, employed by the District since September 1, 2001 is a Music Teacher at the High School. Mr. Streiff has been approved for a qualified medical leave of absence (FMLA) effective February 27, 2020 anticipated through May 21, 2020.

   b. Classified –
      Christine Brady, employed by the district since October 9, 2018 is a Lunch Monitor at Village Elementary School. Ms. Brady has been approved for an extension to her medical leave of absence effective January 6, 2020 through February 3, 2020.
      Shawna Clay, employed by the district since January 25, 2010 is a Bus Driver in the Transportation Department. Ms. Clay has been approved for a qualified family medical leave of absence (FMLA) effective January 6, 2020 anticipated through March 15, 2020.
      Andrew Swanger, employed by the district since February 6, 2017 is a Bus Driver in the Transportation Department. Mr. Swanger has been approved for an extension to his medical leave of absence effective December 16, 2019 through February 11, 2020.

4. CHANGE IN EMPLOYMENT STATUS
   a. Certified – None

   b. Classified
      Debra Schwab, employed by the district since August 6, 2019 is a Guidance Office Secretary at the High School. Ms. Schwab has been recommended for permanent employment status effective February 7, 2020.

5. APPOINTMENTS – Conditional upon New York State Education Department’s notification to the District of clearance of employment after fingerprinting check and proof of certification. For probationary appointments of classroom teachers and principals:
   - To receive tenure, the individual must receive composite or overall APPR ratings of effective or highly effective in at least three of four preceding years; and
If the teacher or principal receive an ineffective composite or overall APPR rating in their final year of probation, they will not be eligible for tenure at that time.

a. Administrator – None

b. Certified Staff (Probationary) – None

c. Certified Staff (Part-Time, Contract/Per Diem Substitute) – None

d. Classified Staff (Probationary) – None

e. Classified Staff (Part-Time, Contract Substitute/Temporary –

   **Mary Rose Muratore**  
   Initial Assignment: Food Service Worker (3 hours/day)  
   Effective: High School  
   Type of Appointment: January 29, 2020  
   Reason: Probationary  
   Due to Brenda Wozniak’s retirement

   **Julie Risio**  
   Initial Assignment: Food Service Worker (3 hours/day)  
   Effective: High School  
   Type of Appointment: January 29, 2020  
   Reason: Probationary  
   Due to Jessica Marker’s resignation

   **Peter Thornton**  
   Initial Assignment: Lunch Monitor  
   Effective: Merton Williams Middle School  
   Type of Appointment: January 29, 2020  
   Reason: Probationary  
   Due to Mary Jane Streb’s resignation

f. Classified Substitutes –

<table>
<thead>
<tr>
<th>Name</th>
<th>Area</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harris, Christine</td>
<td>Buildings &amp; Grounds</td>
<td>January 29, 2020</td>
</tr>
<tr>
<td>Nolan, Kelly</td>
<td>School Aide</td>
<td>January 29, 2020</td>
</tr>
</tbody>
</table>

g. Certified Substitutes –

<table>
<thead>
<tr>
<th>Name</th>
<th>Area</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belanger, Madelyn</td>
<td>TIFP, enrolled in Elementary Education and Special Education Programs</td>
<td>January 27, 2020</td>
</tr>
<tr>
<td>Benedetti, Lauren</td>
<td>TIFP, enrolled in Elementary Education and Special Education Programs</td>
<td>January 27, 2020</td>
</tr>
</tbody>
</table>
Flint, Elliott  | TIFP, enrolled in Biology Education Program | January 27, 2020
---|---|---
Galbier, Lucas  | TIFP, enrolled in Mathematics Education Program | January 27, 2020
George, Evan  | Uncertified | January 29, 2020
Horschel, Mandy  | TIFP, enrolled in Special Education Program | January 27, 2020
Kimber, Victoria  | TIFP, enrolled in Special Education Program | January 27, 2020
Lee, Mark  | TIFP, enrolled in Social Studies Education Program | January 27, 2020
Mance, Frances  | Uncertified | January 29, 2020
Manivong, Souiya  | Uncertified | January 29, 2020
Megan Sheelar  | Uncertified | January 29, 2020
Moorhead, Brittany  | Uncertified | January 29, 2020
Murphy, Elissa  | Uncertified | January 29, 2020
Pizzarello, Angela  | TIFP, enrolled in Elementary Education Program | January 27, 2020
Ryan, Thomas  | Uncertified | January 29, 2020
Sealy, Krista  | TIFP, enrolled in Elementary Education, Special Education and Literacy Education Programs | January 27, 2020
Williams, Angela  | TIFP, enrolled in Early Elementary Education and Early Special Education Programs | January 27, 2020

h. Extra-Curricular – High School

<table>
<thead>
<tr>
<th>Name</th>
<th>Extra-Curricular Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brooks, Ken</td>
<td>Drumline, Assistant Director</td>
</tr>
<tr>
<td>Fox, Rebecca</td>
<td>Drumline, Visual Technician</td>
</tr>
<tr>
<td>LaVicka, Lindsay</td>
<td>Drumline, Choreographer/Technician</td>
</tr>
<tr>
<td>Valente, Victoria</td>
<td>Drumline, Front Ensemble Head</td>
</tr>
</tbody>
</table>

i. Coaches – None

Treasurer’s Report
No report

CSE/CPSE Report
December 10, 2019 – January 28, 2020

Disposal/Recycling of the Surplus/Obsolete Equipment
The Superintendent recommends that the Board of Education declares Surplus/obsolete items on the equipment and instructional materials list and authorizes the Director of Building and Grounds to dispose of these items.

The full list is on file and is available through the Board Minutes.
Field Trips - None

New Business – For Discussion

Gifts and Bequests

The Superintendent recommended that the Board of Education accept the following gift/bequest:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Monetary/Goods</th>
<th>Reported Value</th>
<th>Benefit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hilton Education</td>
<td>Field Trip Snacks</td>
<td>Monetary</td>
<td>$143.84</td>
<td>High School Alternative Ed. Program/Students</td>
</tr>
</tbody>
</table>

Moved: Therese Flannery  
Seconded: Thomas Abbott  
Motion Carried: 6-0 (Nancy Pickering, absent)

Bids, Request for Professional Services, Contracts and Agreements - None  
Request for Proposal - None  
Contracts and Agreements - None

Other

Administrative Reports

Superintendent of Schools – Dr. Casey Kosiorek

District Updates

The Superintendent shared with the Board of Education the following district updates:

- NYSCOSS (New York State Council of School Superintendents) and School Business Officials are in agreement about the state budget
- TIFP (Teacher Immersion Fellows Program) Meeting January 28, 2020
- High School Army Warrior Challenge
- 17th Annual Evening of Jazz – Fri. February 14, 2020

Census Report

Dr. Kosiorek shared with the Board of Education the latest Census Report. The district remains relatively flat, district wide only an increase of 9 students.
Assistant Superintendent for Business – Adam Geist
Fund Balance Report

Assistant Superintendent for Business shared with the Board of Education the fund balance report as of December 31, 2019.

Assistant Superintendent for Human Resources – Scott Massie
No report

Assistant Superintendent for Instruction – Dr. Barbara Surash
No report

Closure

Agenda Items

February 11, 2020
• Presentation – Monroe 2-Orleans BOCES Budget – District Superintendent Jo Anne Antonacci and Board Member John Abbott
• Review of Debt Service Budget – Assistant Superintendent for Business Adam Geist

Upcoming Events

• Board of Education Retreat – Thurs. January 30, 2020
• Elementary Solo Festival – Fri. & Sat. January 31 – February 1, 2020 @ Pittsford Barker Road
• High School Winter Formal – Fri. January 31, 2020 7:00 p.m. - 10:00 p.m. @ Deerfield CC
• QUEST Kindergarten Applications due Mon. February 3, 2020
• Mock Trial Competition Round 1 – Wed. February 5, 2020
• ACT Exam – Sat. February 8, 2020

Other

Adjournment

Resolved that the meeting be adjourned at 7:55 p.m.

Moved: Maryanne Chaffee
Seconded: Therese Flannery
Motion Carried: 6-0 (Nancy Pickering, absent)

Respectfully submitted,

Julie Norris
District Clerk